



Department of History and Archaeology, NKUA

Department of Philology, NKUA

Department of History and Philosophy of Science, NKUA

Department of Digital Industry Technologies, NKUA

Department of History and Archaeology, University of Cyprus

Institute of Language and Speech Processing, Athena Research Center

Joint Master's Program

“Digital Humanities”

(MSc in Digital Humanities)

<https://dh.arch.uoa.gr/>

**GUIDE
FOR
MASTER'S THESES**

Athens 2025

Master's Thesis

During the course of study, which is set at three (3) academic semesters, postgraduate students are required to attend and successfully complete ten (10) postgraduate courses and to prepare a Master's Thesis.

The Master's Thesis is credited with thirty (30) ECTS. The commencement of the thesis requires the completion of attendance and examination in all compulsory and elective courses.

The Master's Thesis must be individual, original, have a research character, include the student's personal contribution to the research, demonstrate his/her synthetic and analytical abilities, and be written in accordance with the writing guidelines outlined below.

Master's Thesis Assignment Procedure

The candidate selects the supervisor of the Master's Thesis and, before the end of the second (B) semester, submits a relevant application to the Secretariat. The application must include the proposed title of the thesis, the supervisor, two proposed additional members of the examination committee, and a summary of the proposed work. The application should also state the language in which the Master's Thesis will be written.

The Committee of the Program of Studies (CPS) convenes to review the Master's Thesis proposals and may approve, reject, or appropriately modify them. The supervisor and the three-member examination committee are finalized by decision of the CPS.

The title of the thesis may be changed or finalized at a later stage following a student's request and the consent of the supervisor, submitted to the CPS. The application must include a brief and justified explanation of the reasons for the change.

Language of the Master's Thesis

The language in which the Master's Thesis is written may be either Greek or English and is determined at the time the topic is assigned.

Completion of the Master's Thesis – Approval Procedure

When the student completes his/her Master's Thesis, and at least one month before the expiration of their period of study, he/she submit it to the supervisor in electronic and/or printed form. After receiving the supervisor's approval, the thesis is then submitted to the other two members of the examination committee.

For the thesis to be approved, the student must publicly defend it before the three-member examination committee. The grade of the Master's Thesis is determined by the average of the three evaluators' grades and is assigned on a scale of 1–10. The supervisor must submit to the Secretariat the examination report of the thesis, signed by all members of the examination committee along with the corresponding grade. The thesis is approved if the grade is equal to or higher than 7.

If the thesis is not approved, the student has the right to be re-examined only once more, or to request a change of topic and/or examination committee, provided that the total duration of study is not exceeded. In the event of a second failure, the student MSc are automatically and permanently terminated.

A change of thesis topic and/or members of the examination committee is permitted only once per student, following an application submitted to the Secretariat, for which the examination committee makes a recommendation to the CPS.

Once approved by the examination committee, Master's Theses are mandatorily uploaded to the digital repository "PERGAMOS" in accordance with the decisions of the Senate of the National and Kapodistrian University of Athens. The MSc in "Digital Humanities" publishes the author's name, the title of the thesis, and a link to the digital repository on its website.

If the thesis contains original, unpublished results, then, following a request submitted by the supervisor and co-signed by the postgraduate student, only the abstract may be published on the website, while the full text may be published at a later time.

Those eligible to supervise and examine Master's Theses are determined by current regulations and by the rules of the MSc.

Length – Formatting Guidelines

The length of the Master's Thesis must exceed at least 15,000 words, including notes, bibliography, tables, and illustrations. Bibliographic references must follow the Harvard Referencing Style. Citations of online sources must include the corresponding link (URL) and the date of last access. Abbreviations must be listed in the form of a prefatory list.

If the use of visual or supplementary material (maps, drawings, photographs, or charts) is necessary, it must be included at the end of the text and accompanied by a list detailing its source. When images requiring publication permission are used, according to current copyright legislation, this permission must be obtained by the authors and explicitly stated at the appropriate points.

Formatting

- Page size: A4
- Page margins (top, bottom, right, left): standard or 2.54 cm on each side
- Line spacing: 1.5 for the main body of the text and 1.0 for footnotes
- Font for main text: Times New Roman size 12, or Arial / Calibri size 11
- Font for footnotes: Same as the main text font, reduced by two points (e.g., Times New Roman size 10, Arial or Calibri size 9)
- Quotations from ancient and/or Byzantine literature, as well as texts written in polytonic script, must be reproduced in polytonic form. For bibliographic titles that also use polytonic script, the decision to retain or omit the polytonic system is made in consultation with the supervisor.

The Master's Thesis must include a mandatory abstract in both Greek and English, each with a length of 400 words.

Cover Page Formatting

The cover page must have a white background and follow the template provided in Appendix I of this regulation.

Use 1.5 line spacing and center alignment. At the top of the cover page, place the official logo of the National and Kapodistrian University of Athens (NKUA) and the collaborating Universities and Institutions. The following items should be listed in separate paragraphs:

- Department of History and Archaeology, NKUA (Times New Roman, size 14)
- Department of Philology, NKUA (Times New Roman, size 14)
- Department of History and Philosophy of Science, NKUA (Times New Roman, size 14)
- Department of Digital Industry Technologies, NKUA (Times New Roman, size 14)
- Department of History and Archaeology, University of Cyprus (Times New Roman, size 14)
- Institute for Language and Speech Processing, Athena Research Center (Times New Roman, size 14)
- Joint Master's Program "Digital Humanities" (Times New Roman, size 14)
- Specialization: ... (Times New Roman, size 14)
- Title of the Master's Thesis (Times New Roman, size 16)
- MASTER'S THESIS (Times New Roman, size 14)
- Full name of the student (Times New Roman, size 14)
- Names and academic titles of the examination committee members (supervisor, members) (Times New Roman, size 12)
- At the bottom of the cover page, in Times New Roman size 14: Athens: (year).

Copyright and Plagiarism Issues

All work must be the original creation of the student and must not violate the rights of third parties in any way. If the views or ideas of other researchers are adopted, a citation to the relevant publication is mandatory. Issues related to plagiarism are described in detail on a dedicated University website: <https://www.lib.uoa.gr/mathaino-pos/arthro/article/logoklopi>

Turnitin

It should be noted that the MSc "Digital Humanities," as well as the entire NKUA, uses specialized software (Turnitin) to detect plagiarism in seminar papers and Master's Theses. More information is available at: <https://www.lib.uoa.gr/ypiresies/apotropi-logoklopis-turnitin.html>

APPENDIX I

TEMPLATE FOR THE COVER PAGE

OF A MASTER'S THESIS



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Joint Master's Program

"Digital Humanities"

Specialization:

Master's Thesis Title

MASTER'S THESIS

FULL NAME

IMAGE

If the author wishes

Three-Members Examination Committee:

Supervisor:

Member:

Member:

ATHENS 20...